

UCA Out brief Checklist

- ✓ **Highlight relevant UCA findings.**
- ✓ **Present positive findings and negative findings to provide balanced coverage.**
- ✓ **Provide rationale and support for conclusions.**
- ✓ **Present findings in a straightforward and direct manner.**
- ✓ **Provide information on special interest item(s).**
- ✓ **Do not delve into areas which are beyond the EO charter or expertise.**
- ✓ **Explain the commander critique on-line process.**