



**NATIONAL GUARD BUREAU**  
1636 DEFENSE PENTAGON  
WASHINGTON DC 20301-1636

NOV 19 2013

MEMORANDUM FOR SEE DISTRIBUTION

Subject: National Guard Command Climate Assessment Policy

References: (a) USD Memorandum, "Command Climate Assessment," 25 July 2013  
(b) National Defense Authorization Act for Fiscal Year 2013, Pub. Law No. 112-239, §572, 126 Stat. 1754, 02 January 2013  
(c) SecDef Memorandum, "Sexual Assault Prevention and Response," 06 May 2013

1. Effective immediately, the National Guard Bureau will implement the following guidance in response to instructions from the Under Secretary of Defense for Personnel and Readiness in reference a, command climate assessment requirements in reference b, and Secretary of Defense guidance on strengthening the sexual assault response and prevention programs in reference c:

a. Commanders and leaders of units with 50 or more personnel must complete a command climate assessment within 120 days of assuming command or responsibility and complete an assessment annually thereafter.

b. Organizations or units of less than 50 personnel will be surveyed with a larger unit in the command to provide the opportunity for all personnel to participate in the climate assessment process.

c. Equal Opportunity Practitioners will provide the results and analysis of command climate assessments to the commander or leader requiring the assessment and to the commander or leader at the next level in the chain of command within 30 days after receiving the assessment results.

2. NG-J1-EO will provide additional Service-specific implementation guidance in coming weeks.

3. Point of contact is Ms. Barbaranette T. Bolden; NG-J1-EO; 703-607-2222.

A handwritten signature in black ink, reading "Frank J. Grass", is positioned above the typed name.

FRANK J. GRASS  
General, USA  
Chief, National Guard Bureau

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