

****STATEWIDE****
OHIO AIR NATIONAL GUARD
**** ACTIVE GUARD RESERVE FULL TIME JOB ANNOUNCEMENT****
AMENDED TO EXTEND CLOSING DATE

Application Opening Date:
16 AUGUST 2016

Application Closing Date:
28 SEPTEMBER 2016

Position Number:
JA 16-366-A

<u>Duty Position:</u> PRODUCTION RECRUITER RETAINER	<u>Grade Min/Max:</u> E-4/SRA – E-6/TSGT	<u>Duty AFSC:</u> 8R000
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Duty Location: **179th FSS**

Brief Summary of Duties and Responsibilities: Reference AFECD

Selecting Official: **COL PATRICIA BARR**

Point of Contact: **MSGT RACHELLE NEWSON**

COMM: **(419) 520-6122**

Location: **179th FSS, 1947 Harrington Memorial Road, Mansfield, OH 44903-0179**

Who May Apply: Military members of the Ohio Air National Guard

Qualifications: Described in AFECD

Speciality Qualifications:

SPECIALITY QUALIFICATIONS:

1. Must be knowledgeable of the organization, mission, and operations of the ANG.
2. Comply with military duty eligibility requirements IAW ANGI 36-101 and AFECD.
3. Must be a Senior Airman (E4) through Technical Sergeant (E6).
4. Appearance must project a favorable image of the ANG IAW AFI 36-2903 and AFI 36-2905 standards. Must maintain outstanding appearance, military bearing and high standards of conduct to include no history of disciplinary actions.
5. Must be willing to work long and irregular hours, be subject to public scrutiny, and become involved in civic and military activities that support the local community.
6. Individual must demonstrate a positive attitude and be enthusiastic about performing ANG R&R duties. Must possess clear and effective oral and written communication skills with a working knowledge in current computer software applications.
7. Completion of USAF/ANG/AFRES Basic Recruiting Course is mandatory.
8. Prior qualification at the 5-skill level (3-skill level if no 5-skill level exists) in any AFSC is mandatory for entry into this Special Duty Identifier.
9. Must attain/maintain training standards and task certifications according to specific duty position Job Qualification Standards (JQS).
10. No history of emotional instability, personality disorder, or other unresolved mental health problems.
11. No record of alcohol or substance abuse, financial irresponsibility, domestic violence, or child abuse.
12. Must possess a valid state/territory driver's license to operate government motor vehicles (GMV) IAW AFI 24-301, Vehicle Operations.
13. No record of disciplinary action (Letter of Reprimand [LOR] or Article 15) for committing acts of malpractice or misconduct or engaging in an unprofessional or inappropriate relationship as defined in AFI 36-2909, Professional and Unprofessional Relationships, or documented failures (LOR or Article 15) to exercise sound leadership principles with respect to morale or welfare of subordinates.

FAILURE TO SUBMIT REQUIRED DOCUMENTS WILL RESULT IN THE APPLICATION BEING RETURNED WITHOUT ACTION.

REQUIRED DOCUMENTS:

1. **NGB Form 34-1, dated November 2013, Signed, dated and annotated with job number and title.**
***YOU MUST USE THE FOLLOWING LINK TO OBTAIN THE CORRECT VERSION OF NGB FORM 34-1:**
http://www.ngbpdc.ngb.army.mil/forms/ngbf34_1.htm
 *ALL APPLICANTS Must FULLY complete SECTION IV - PERSONAL BACKGROUND QUESTIONNAIRE of the NGB FORM 34-1. Any "YES" answers to the questions (except 9 & 10) require a separate sheet fully explaining the "YES" response. A current passing Fit Test will suffice for a "YES" response to question 17. FAILURE to provide this documentation will result in the application being returned without action.
2. Report on Individual Personnel (RIP) printout from virtual MPF
3. Resume
4. Most recent copy of current passing fitness assessment. Airmen must meet the minimum requirements for each fitness component **in addition to scoring an overall composite of 80 or higher.**
5. Applicants who are in a higher grade than the grade for this advertisement must provide a statement of understanding with your application stating you are willing to be voluntarily demoted without prejudice if selected for this position, IAW ANGI 36-2503, Paragraph 3.8. If selected for this vacancy, voluntary demotion action must take place prior to being assessed to the AGR program or moved into the position.

Forward application and attachments to:

The Adjutant General's Department
 ATTN: AGOH-HRO-AGR/Staffing
 2825 West Dublin Granville Road
 Columbus, OH 43235-2789

Applications may be emailed to
NG.OH.OHARNG.MBX.J1-HRO-APPS@MAIL.MIL

Inquiries Call: (614) 336-7051
*Applications received after
 16:30 of close date are returned without action.*

NOTE: Due to software constraints, we only accept applications in the following formats by email: MS Word (.docx) or other MS Office products (Outlook file, Excel, PowerPoint) Adobe File (.pdf) Rich Text File (.rtf) Text File (.txt) Tagged Image File Format (.tif or .tiff) Graphics Interchange Format (.gif) Joint Photographic Expert Group Image (.jpg or .jpeg) and PureEdge Forms (.XFDL).

Equal Opportunity:

- Application screening will be made without regard to race, religion, color, gender, or national origin.
- Applicants are subject, but not required, to a personal interview, before a military board upon notification of time and place. Necessary travel will be at the expense of the individual. Inquiries concerning specific aspects of the duty position should be directed to the Selecting Official.
- Selection will be made from those applicants determined best qualified in terms of experience, training and demonstrated performance ability.
- All interested members may apply by submitting a completed NGB Form 34-1 and a recent RIP, which can be obtained from the virtual MPF. Due to manning restrictions, positions will not be filled if funding/resource are not available.
- Pregnant females are eligible to apply for AGR tours. Individuals selected for AGR tours must meet all applicable medical and physical requirements in accordance with AFI 48-123 prior to entering or initiating the tour. If selected, they cannot be appointed and entered on active duty until the pregnancy period has expired.

