



**DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS 180TH FIGHTER WING (ANG) (ACC)  
2660 S EBER RD  
SWANTON OH 43558-8752**

13 January, 2009

MEMORANDUM FOR 180<sup>TH</sup> LOCAL PARTNERSHIP COMMITTEE (LPC) MEMBERS

FROM: 180<sup>th</sup> LPC RECORDER

SUBJECT: LPC Meeting Minutes for 9 Dec, 2008

1. The 180<sup>th</sup> Local Partnership Committee met for a regular meeting on Tuesday, 9 Dec, 2008 at 1400 hrs in the Wing Commander's Conference Room.

2. Members Present:

Bartman, Mark (Representing Management)	Linger, James (Representing Labor)
Biddle, Gregg (Representing Management)	Martin, Melissa (Recorder)
Black, Mark (Representing Labor)	Masiker, Michael (Representing Management)
Dohrmann, Mike (Representing Labor)	Maynard, Matt (Representing Labor)
Haas, Mike (Representing Management)	Perlaky, Paul (Representing Management)
Jones, Claudia (Representing Management)	Reagan, James (Representing Management)
Kynard, Victor (Representing Labor)	Zimmerman, Jeff (Representing Management)

3. Members Absent:

Copic, Todd (Representing Labor)	Leimenstoll, Brent (Representing Labor)
Dailey, Frank (Representing Management)	Lipper, Tandra (Representing Labor)
Giezie, William (Representing Management)	Victorian, Michael (Representing Labor)

4. Guests:

Miller, Donna (Representing Knowledge Management)

5. Old Business

A. Energy Update – Giezie not present; Bartman believes we are okay but wants to wait until next meeting for Giezie to give a better picture. **ALWAYS AN OPEN ITEM.**

B. Late Appraisals – Dohrmann said there were a lot of deployed people showing as late but Reagan thought that data was incorrect. **ALWAYS AN OPEN ITEM.**

C. Facilitator Training – Reagan was going to check with other units and State on getting the volunteers trained. Instead, he asked if they can wait on training anyone until there is a need. Item Closed.

D. Drinking Policy – Haas; issue: what is the existing policy/process for handling employees who come back to work impaired? Air needs to set up a policy like the Army for procedures on testing someone if under suspicion of drugs/alcohol. Update: never heard back from Col Schnoulu. Bartman said that the Air PEC wouldn't discuss the issue in depth at the last meeting because it wasn't added as an agenda item. He said the issue has to be sent to Lt Scott to be added to the agenda if they want this issue pursued. Haas said he would call again to find out process of getting Air policy on this. **OPEN ITEM.**

E. Repairing Smoke Shacks – Giezie; Issue: he was going to contact the 200th RH to find out if they wanted to repair/build new ones as a training exercise. If so, a UFR would have to happen. Also, he was going to research the State's new requirements on smoke shacks per the new smoking law in Ohio. Also, tied in with item F. Update: Giezie not present – if he will not be present at the next meeting, Bartman suggested that he provide an email response. **OPEN ITEM.**

F. LPC Policy Review –

a. LPC 1 – LPC 1 – Dress Down Day – Issue: review Linger/Masiker's draft & approve. Update: Linger moved to accept the draft LPC 1 GM and Masiker seconded it. All agreed. The only issue is whether or not it can be called a policy letter or if it has to be a guidance memorandum or wing instruction. See new business for Policy Letters vs. Wing Instructions/GMs for more info. Can't publish until we know what format the LPC policy will be in. **OPEN ITEM.**

b. LPC 2 – Extreme Weather – Issue: originally wanted Safety to do a Wing Instruction and then make this obsolete – Safety says that they don't need to create that. Dohrmann stated that he will re-work the LPC 2. Update: Chief Haas suggested that Command Post could get involved and handle forwarding out extreme temperature warnings. Dohrmann moved to make LPC 2 obsolete and have Command Post use current guidance to notify personnel of extreme weather. Kynard seconded. All agreed. Item Closed.

c. LPC 3 – Smoking Shelters – ties in with item E – needs to be updated. Todd Copic was going to get some add'l info on new smoking shelter requirements. Update: waiting on Giezie and Copic who weren't present. **OPEN ITEM.**

d. LPC 4 – Hiring Bargaining Unit – draft needs to be approved. Update: last line was typed incorrectly by Martin. She would fix. Also, change “will” to “may have 5 members.” Reagan moved that once the above changes occur to the draft, it get approved. Kynard seconded. All agreed. Can't approve until we know if this has to be in a policy letter format or GM or WI. See new business for Policy Letters vs. Wing Instructions/GMs for more info. **OPEN ITEM.**

G. Labor/Management CoP – getting info out to Base of its existence/purpose – awaiting action until all LPC policies are reviewed/updated. **OPEN ITEM.**

H. Fuel Conservation Ideas –

a. Zimmerman – volunteered to contact Selfridge and then some dealers to see if they would possibly provide test vehicles. Update: Chief Creps called them. There are official procedures. Masiker would handle it and bring back the info. **OPEN ITEM.**

b. Masiker – was going to provide a report of the Top 10 vehicles as far as gas usage. Update: still compiling data. **OPEN ITEM.**

I. LRS Reorganization – Masiker; Had stated that by 28 Nov reorg was supposed to be accomplished. Wasn't sure what was happening with the Baker Bldg due to economic issue – was going to report back. Update: reorg completed. So far working well. Item closed.

J. Technician Christmas Party – Bartman; Details were to be provided. Update: party on the 18<sup>th</sup> at Baker Bldg; having City BarBQ; committee formed. Item closed.

K. Holiday Schedule for Christmas – Reagan; Christmas Holiday Schedule needs to be voted on. Update: liberal leave approved for Xmas and following week. Item closed.

3. New Business

A. Policy Letters versus Instructions – Biddle; AFI 33-360 states you can't issue "policy letters" at base level – only wing instructions/supplements or guidance memorandums (GMs are only good for 180 days). Bartman thinks that you should be able to. There was talk of making the policy letters "memorandums of agreements." Donna Miller was brought in as an expert. Can't do MOAs – those are only used between different bases. Reagan was assigned the task of calling Lt Scott to find out more info. **OPEN ITEM.**

B. Routing of all Instructions to AFGE Rep. – Biddle; CBA states that the Partnership needs to review/approve any policies being implemented at the base that affect labor. Management is already included in the routing/approval process but labor is being left out. Reagan moved to include an AFGE Rep (VP or whoever is designated by VP) under the coordination on the AF Form 673 when publishing any instruction/supplement. Biddle seconded. After having to vote a second time – all agreed (Jones voted down the first time).

C. Current CBA, page #7, Article IV (Safety) for the LPC responsibilities regarding Safety Councils. Dohrmann wants someone from labor to sit on the Safety Council so that labor is represented because it seems like some safety issues that have been brought up by labor get ignored (i.e. Dohrmann mentioned the safety issue of pushing toolboxes on the flightline when ice everywhere). It was determined that if a safety issue gets ignored once brought up to the appropriate channels – then, bring it to the LPC. Bartman said that ESOH happens once a quarter and labor always has a standing invite. He would make sure that Antoszewski adds Mike to the ESOH email distribution list. Reagan moved to have a Labor rep added to ESOH. Haas seconded. No vote could be taken because a labor committee member had to leave and quorum was no longer met (Black had to leave). **OPEN ITEM.**

- D. Snow Removal Draft for discussion – Reagan; LPC had to review the following draft that will be used for snow removal. Currently in coordination:  
[https://afkm.wpafb.af.mil/Database/Staging/1682382/LPC\\_Meeting\\_Agenda -  
20081209 Attachment - WI32-1002 Draft2 1 Jan 09.doc](https://afkm.wpafb.af.mil/Database/Staging/1682382/LPC_Meeting_Agenda_-_20081209_Attachment_-_WI32-1002_Draft2_1_Jan_09.doc). Dohrmann had an issue with augmentees with training/retraining (CUT training). Will CE personnel that are not state employees be able to plow? Get clarification from Giezie. **OPEN ITEM.**
- E. Elect new co-chairs. Labor nominated Linger. Management nominated Dailey.
- F. OPS wants to add Night Flying beginning 15 Jan - Thursdays – need to know times - Reagan would get info out from scheduling meeting. **OPEN ITEM.**
- G. Paul Perlaky will be replacing Jones in the future.
- H. Next meeting: Tuesday, 13 Jan 09 at 1400hrs in the Wing Commander’s Conference Room.

//SIGNED//  
MELISSA A. MARTIN  
180<sup>th</sup> FW LPC Recorder

Approved as written  
//SIGNED//  
VICTOR T. KYNARD  
180FW LPC Co-Chair

Approved as written  
//SIGNED//  
JAMES F. REAGAN  
180FW LPC Co-Chair