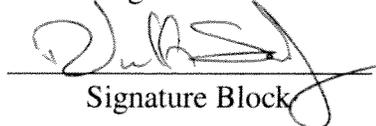


**CSMS LPC Minutes**  
**3 January 2009**  
**CSMS**

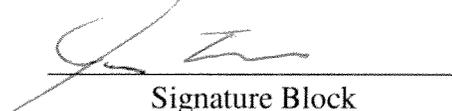
Attendees: (Labor) Justin Wille, Bobby Craigo, Richard Day.  
(Management) LTC. Shears, CW2 Striet, CW2 Cocanour  
Quorum Present. Yes

- | <u>Item</u>  | <u>Purpose</u> |
|--|----------------|
| 1. <i>Previous Minutes</i>   | <i>Review</i>  |
| Minutes from <u>4 NOV 2008</u> meeting were reviewed and accepted.   |                |
| Open Issue: Updated bylaws need typed and posted to CSMS website. (Mr. Wille/LTC Shears)   |                |
| Open Issue: Identification of labor employees to HR for those in need of IBB training (Mr. Wille)  |                |
| 2. <i>Item: Safety Inspection Review - DSCC</i>  |                |
| Discussion: RAC 1 and 2 issues were discussed. Mitigation plans were agreed upon – pending repairs   |                |
| Action: Agreement was met without debate. Labor and management agreed to spread the word on actions results, actions taken, and actions pending for employee awareness   |                |
| 3. <i>Item: Review State Budgetary Controls for General Revenue Funds</i>  |                |
| Discussion: Reviewed TAG letter reemphasizing/introducing cost saving measures related to energy conservation. No quality of life issues were noted as results of measures. Labor asked for management to research possibility of using other funds for self-help projects to improve operations (not necessarily related to energy). Main interest was in building maintenance projects that seem to be time consuming to run through DIMR/PRIDE and in waiting to see if a contractor could be funded. |                |
| Action: Multiple Vending machine operations at both facilities were condensed to 1 drink machine, 1 snack machine per building. Space heaters were turned off. Supervisors are working with employees to identify other consumption saving measures (weather stripping, etc.)  |                |
| Action: LTC Shears spoke with SMM re organizing discussion with USPFO/DIMR relating to use of J4/SMM money to pay for minor building repairs/improvements since other departments are having budget shortages.   |                |
| 4. <i>Item: Drill Preparation Time for Technicians supporting units</i>  |                |
| Discussion: Labor requested review of policy on letting technicians work specifically on “unit support business” immediately prior to drill weekend and immediately after drill. This is a new process that has arisen at the CSMS due to 2LM doctrine – in which the CSMS now has units that it directly supports.  |                |
| Action: Supervisors will work directly with the affected technicians to coordinate time for unit support activities.   |                |

Verified by: For Management: LTC. Shears

  
Signature Block

For Labor: Justin Wille

  
Signature Block