

CSMS LOCAL PARTNERSHIP MEETING MINUTES

6 APRIL 2010

Meeting Began: 1300 hrs Newark, OH CSMS Conference Room

Members Present: Hill, Higginbotham, Hoskinson, Wille, Streit, McDonald, Shears

Opening Remarks: Shears introduced Hoskinson as the Management Representative from the USPFO. It was noted that Harris, the new labor representative from USPFO was not able to attend.

Old Business:

1. Facilitators – currently have two assigned and trained. One is going to be deploying soon. Management will assign another person to go through training before next LPC meeting
2. Co-Chair appointments – both labor and management agreed not to pursue amending by-laws that direct that the Labor President and SMM approve all appointments
3. USPFO Representatives – both have been nominated.
4. Tooling – progress is being made. New tooling, etc. is being identified. Management is working with Property management to develop best plan for adjusting property books-allowing us to order newer version tools. We need to show the requirements on the TDA for the newer versions.
5. Computers/ETM Readers- Still open issue. Only 10 computers have been re imaged for use. We still have 25 on help desk ticket requests. LPC is forwarding this issue to HR for submission to ARPEC. Management is putting in separate request for purchase of ETM readers by end of April. It was noted that some of the older, turned in computers /laptops from around the state could be used to run ETM software – Management is going to ask helpdesk about this before 9 April.
6. Training-labor requested to drop this as an issue. All are in agreement that training is being provided on a fair and equitable basis.
7. Action plans – all are in agreement that we are appropriately tracking the taskings resulting from the LPC meetings

New Business:

1. Need to update Safety Meeting Schedule – so LPC can review the minutes. Next meeting is scheduled for 13 April. At that time the next year will be planned to coincide with LPC meetings.
2. Management will provide updated list of LPC membership to HRO.
3. Union Reps are working with allied trades to obtain parking signs for themselves.
4. Possible CDL requirements for truck drivers – Management confirmed this was just for USPFO
5. New Smoking area at Newark will have roof constructed during April
6. Labor VP will provide assistance to USPFO labor rep in IDing telephone, computer requirements
7. Management provided update on transition briefings – 10 still require from CSMS. Labor is working to organize brief for USPFO personnel.
8. Brief discussion on possible use of time clocks. Labor and Management CoChairs decided to discuss in executive session before continuing in full forum with the entire committee.



Mr. Ron Hill, Labor Co-Chair



LTC Randal Shears, Management Co-Chair