

CSMS LOCAL PARTENERSHIP MEETING MINUTES

13 April 2011

Meeting Start Time: 1000 hrs Newark, OH CSMS Conference Room

Members Present: Saffle, Hill, Streit, Harris, McDonald, Hoskinson, Higginbotham, Craig, Pinto

Old Business:

1. Safety SOP and accident reporting procedure posted in Supervisor's office. – Only 50% complete. Suspense for 100% is 1 May 2011.
2. Researching of PD for SPC Baughman concerning IFTE operation. (Closed)
3. Lack of funding for prescription eyewear. (Closed)
4. RCAS Account update % employees with accounts. – Only 85% complete. Suspense for 100% of employees to apply for RCAS account is 1 June 2011.
5. Shortage of MSD's and ETM readers. – Ongoing issue that is still being worked on with J4, J6 and SASMO.
6. Unique CSMS connectivity issues to support upgrade of systems. – Ongoing issue that is still being worked on with J4, J6 and SASMO.
7. Coverall cleaning and issue of 3rd or 4th set from CIF. – It was agreed to see how many employees actually use the coverall cleaning and track turnaround time from vendor to see if additional coveralls are needed. Only a total of 3 employees between both shops use program now.
8. Alternate work schedules. USPFO would like to use alternate work schedules. – Agreed to table until move in September 2011.
9. CSMS management discussed establishing Monday as the day off for all alternate work schedule employees. Employee Questionnaire generated and distributed. Suspense for return is 1 June 2011 to have data before next LPC meeting. Monday tabled until merge.
10. Review of safety related issues for proper classification. – It was decided that: a.) DSCC overhead bay doors should be a RAC II issue. b.) Crane at DSCC is still not tested, RAC II. c.) Newark fuel ventilation system is still not repaired from 29 October 2010, RAC II issue. d.) Water still entering under doors in work bays, Main Street and front door, RAC III.

New Business:

1. Remind all employees about the procedure for PCS move to DSCC per guidance. HRO will be mailing out notifications in June/July Timeframe. (Completed)
2. Uniform policy for CSMS. – Management and labor agreed to a written uniform policy letter. It will be posted on CSMS homepage.
3. Heat/AC at DSCC. – The TAG has briefed that her #1 priority is energy conservation but we continue to waste money on heating and cooling the CSMS at DSCC. This has been an open issue since the CSMS opened. It remains on the CSMS open maintenance issue as the #1 item. The State Workers respond to 89 Degree temperatures by turning the heat off and then the next day it is 56 degrees or lower. The heating/cooling system

needs to be fixed properly. Many days our employees have to work with doors open, fans on and in a t-shirt in the middle of winter. Also, light bulbs burnt out throughout shop are still not replaced. 18 Oct 2010, 11 February 2011 requests, RAC II issue.

4. Cell phone usage. – Some employees abuse the right to have a cell phone by using it excessively through the work day. Labor and management will draft a cell phone usage policy letter. Management and Labor will review the policy for possible future implementation.

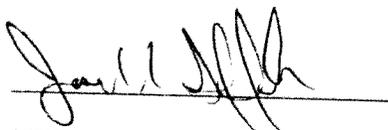
Meeting adjourned: 1130 Hrs.

Next Meeting: 1300 Hrs. on 13 July 2011 at DSCC

We agree to CF: these minutes to Safety and DIMR



Ron Hill, Labor Co-Chair



CW3 Joseph Saffle, Management Co-Chair