

**STATE OF OHIO
ADJUTANT GENERAL'S DEPARTMENT
2825 West Dublin Granville Road
Columbus, Ohio 43235-2789**

AGOH-HRO

15 December 2010

MEMORANDUM FOR RECORD

SUBJECT: Minutes, Maintenance Facilities Safety Sub-Working Group.

1. Reference meeting 14 December 2010.
2. Attendance: COL Harris (CoS), LTC Henderson (ACoS), LTC Mikula (Safety), LtCol Steve (Occ Health), LTC Wirth (SMO), LTC Caldwell (FM), Mr. Justin Wille (Union Rep), Kathy Gulla (HRO)
3. Review of priority RAC abatement tracking.
 - Repairs on the roof in Akron were in progress, but stopped due to ice and snow. As a result of the ice there are no leaks presently and repairs will resume in the Spring.
 - LtCol Steve is currently working on a mathematical analysis of the exhaust and ventilation issues within the FMS shops. NGB has been unable to give clear standards of expectation for the ventilation systems. LtCol Steve will present her findings to NGB for determination of whether the current status is acceptable.
 - The Carpentry shop is working on drawing for a new safety railing in Ravenna. This project continues to move forward.
 - A contractor is being consulted at Rickenbacker to determine if electrical over sinks can be moved or if the sinks should be moved.
 - A contract has been cut to inspect overdue cranes. Cranes should not be used without a current inspection. LTC Mikula will resend the policy regarding the use of cranes to all affected.
4. Some facilities are experiencing mold growth. The next Safety Brief Newsletter will include an article about simple clean up procedures when small amounts of mold are discovered.
5. The next meeting is scheduled for 13 January 2011.

DARYL G. SCOTT
1LT, AG, OHARNG
Labor Relations Specialist