

OHIO ANG OFFICER VACANCY ANNOUNCEMENT

UNIT OF ASSIGNMENT, POINT OF CONTACT AND PHONE NUMBER: 121ST ARW RICKENBACKER ANGB	ANNOUNCEMENT NO: 121-1028
	SELECTING OFFICIAL: Lt Col Gregory L. Bryant
Position Point of Contact (POC): Lt Col Greg Bryant Capt Will Scherer 614-492-3210	FSS POC: MSgt Jodi Welch Jodi.m.welch4.mil@mail.mil DSN: 696-3563 or Comm: 614-492-3563
POSITION, TITLE, STATUS Budget Officer Drill Status/Traditional Guardsman	NUMBER OF POSITIONS: 1
OPENING DATE: 1 March 2019	CLOSING DATE: 29 April 2019
MIN MILITARY GRADE: None	MAX MILITARY GRADE: Maj
MOS/AFSCs WHICH ARE COMPATIBLE TO THIS POSITION: commissioning opportunity	
AREA OF CONSIDERATION: Open to all applicants eligible to become members of the Ohio ANG	
For FSS Use Only: ETP Approval Date: Click here to enter a date. <input type="checkbox"/> n/a	

DUTIES:

Plans, organizes, develops techniques and establishes internal controls to manage financial services and analysis operations. Determines organizational structure, personnel, training needs, and security requirements for safeguarding entrusted assets. Establishes performance standards, work schedules, and priorities. Develops, reviews, coordinates, and executes financial management plans to support peacetime, exercise, contingency, and wartime operations. Establishes training program for functional professional development.

Directs financial management activities. Supervises, manages, and administers financial services and/or analysis activities. These include reviewing adequacy of internal controls and quality of services; providing assistance and performing cost estimates and economic analysis; and overseeing funds distribution and management. Establishes performance standards to evaluate cost and efficiency. Inspects, reviews, and evaluates effectiveness of work methods, procedures, and personnel. Provides customer service. Interacts and coordinates with organizations on financial matters. Interprets financial directives.

Coordinates financial management activities. Advises commander and staff on status and progress of command programs. Coordinates with commander, staff, and units in developing and executing financial plans, schedules, and programs. Advises, coordinates, and makes recommendations on validity and propriety of requirements, effective allocation and use of financial resources, and redistribution of resources within fund limitations. Verifies estimated costs are realistic and reasonable. Coordinates on deficiencies noted in reports from audits, and inspections. Maintains liaison with other agencies to develop standards for financial management policy and procedures.

Performs financial management functions. Formulates guidelines for phasing in projected programs and mission changes. Assures identification of required financial resources. Provides forecasts of financial posture. Engages and assists in preparing, programming actions for future year budget requirements. Prepares, justifies and submits financial plan, budget estimates and supplemental budget requirements. Ensures validity of obligations within the language of appropriation acts, current laws, and governing

directives. Maintains statutory responsibility for preventing over-obligation of appropriated funds through funds certification. Collects, analyzes, and interprets resource data. Establishes procedures and safeguards against fraud and fund losses. Evaluates impact of legislative action, executive orders and Comptroller General decisions on financial operations. Formulates financial management policies and procedures. Provides professional advice and management skills in developing and maintaining banking and credit union services. Provides analysis, policy, and oversight for non-appropriated fund financial management. Conducts analyses supporting cost projection and resource utilization effectiveness. Performs, reviews, and certifies adequacy of cost comparisons and economic analyses.

Conducts financial management and information studies. Prepares studies evaluating the effects of changes in policies, procedures, and technology. Prepares findings and recommendations for presentation to commander and staff.

Maintains proficiency and trains others in financial management during contingency/war fighting operations.

3. Specialty Qualifications:

EVALUATION PROCESS:

Evaluation will be based on the information provided and meeting a selection board, date to be determined.

MANDATORY REQUIREMENTS:

Bachelor's degree from an accredited four-year college is mandatory and 24 semester hours of a combination of the following courses: Economics, Accounting, Economics, Finance, Statistics, Business, Marketing, and Management.

APPLICATION MUST CONTAIN:

OHANG Form 2

OHANG Form 4

Certified copy of college transcripts

AFOQT scores

Prior Service Applicant require the following in addition to items listed above:

Air Force Fitness Management System (AFFMS) Report with passing score (available via AF Portal)

Individual Medical Readiness (IMR) Report (available via AF Portal from ASIMS)

vMPF RIP

APPLICATION MAY CONTAIN:

Resume w/cover letter and Letter(s) of Recommendation

EQUAL EMPLOYMENT OPPORTUNITY: All qualified applicants will receive consideration for position vacancies without regard to age, race, color, religion, sex, national origin, lawful political or their affiliations, marital status, membership or non-membership in an employee organization, or to any handicap which does not interfere with accomplishment of position requirements.

APPLICATION SUBMISSION:

Applications may be submitted to the FSS POC via email at jodi.m.welch4.mil@mail.mil or via hard copy to the following mailing address:

MAILING ADDRESS:

121 FSS/CCR, ATTN: MSgt Jodi Welch
7370 Minuteman Way
Columbus, OH 43217-5875

APPLICATIONS MUST BE RECEIVED BY 1630 ON THE CLOSING DATE

Successful application will be assigned to compatible military position in an appropriate unit of assignment in the Ohio Air National Guard as shown above. If enlisted, this position is being announced in accordance with ANGI 36-2101 OHANG Supplement, 15 February 2016, and is a Traditional Guardsman (part-time) employment opportunity. If officer, this position is being announced in accordance with OHPD-011, *Ohio Air National Guard Officer Assignments Policy*, 24 April 2015, and is a Traditional Guardsman (part-time) employment opportunity.

All OHANG Forms are available electronically at:

<https://eis.ang.af.mil/org/121ARW/GSU/JFHQ-OH/HQregulations/Pages/default.aspx>
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