

## OHIO ANG ENLISTED VACANCY ANNOUNCEMENT

<b>UNIT OF ASSIGNMENT, POINT OF CONTACT AND PHONE NUMBER:</b> JFHQ/HRO COLUMBUS, OH 43232	<b>ANNOUNCEMENT NO:</b> 121-1371  <b>SELECTING OFFICIAL:</b> CLARENCE K. MAYNUS, COL, ANG
<b>Position Point of Contact (POC):</b> Colonel Clarence K. Maynus clarence.maynus@us.af.mil DSN: 346-7317 & Comm: 614-336-7317	<b>FSS POC:</b> SMSgt Kari L. Nettle kari.nettle@us.af.mil Phone: DSN 696-3559 & Comm: 614-492-3559
<b>POSITION, TITLE, STATUS</b> HRO Personnel Superintendent Drill Status/Traditional Guardsman	<b>NUMBER OF POSITIONS:</b> 1
<b>OPENING DATE:</b> 25 April 2022	<b>CLOSING DATE:</b> 25 May 2022
<b>MIN MILITARY GRADE:</b> SMSgt (Promotable)	<b>MAX MILITARY GRADE:</b> CMSgt
<b>MOS/AFSCs WHICH ARE COMPATIBLE TO THIS POSITION:</b> 3F000	
<b>AREA OF CONSIDERATION:</b> Open to current members of the Ohio ANG	
<b>For FSS Use Only: ETP Approval Date:</b> <a href="#">Click here to enter a date.</a> <input type="checkbox"/> n/a	

**DUTIES:**

Fully qualified 3F091. Serves as the senior enlisted advisor to the Ohio National Guard (OHNG) Director of Human Resources, directorates, and commanders at all levels on human resources policies and procedures. Advises supervisors at all levels throughout the OHNG as the technical subject-matter-expert on requirements for federal technicians (Title 32, Title 5) and Air Guard Reserve employees. Serves and represents the OHNG as a liaison to the National Guard Bureau and other HHQ agencies on policy/procedural development, interpretation, and solutions to maximize mission effectiveness, efficiency and success. Mentors, manages, and leads OHNG Human Resource Office personnel in the performance of assigned tasks, innovative solutions, and professional development.

**EVALUATION PROCESS:**

Evaluation will be based on the information provided and meeting a selection board, date to be determined.

**MANDATORY REQUIREMENTS:**

Fully qualified 3F091.  
 Associate' s degree from CCAF or equivalent.

**APPLICATION MUST CONTAIN:**

OHANG Form 2, *Application for E-6 to O-5 Vacancies*  
 MyFitness Report with passing score (available via AF Portal)  
 Individual Medical Readiness (IMR) Report (available via AF Portal from ASIMS)  
 vMPF RIP  
 OHANG Form 4, *OHANG Eligibility Checklist for Enlisted and Officer Promotion*

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**APPLICATION MAY CONTAIN:**

Cover Letter, Letters of Recommendation, Resume

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**EQUAL EMPLOYMENT OPPORTUNITY:** All qualified applicants will receive consideration for position vacancies without regard to age, race, color, religion, sex, national origin, lawful political or their affiliations, marital status, membership or non-membership in an employee organization, or to any handicap which does not interfere with accomplishment of position requirements.

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**APPLICATION SUBMISSION:**

Applications may be submitted to the position point of contact via email at [pamela.a.tabler.civ@army.mil](mailto:pamela.a.tabler.civ@army.mil) or via hard copy to the following mailing address:

**MAILING ADDRESS:**

HRO, ATTN: Mrs. Pamela Tabler  
2825 West Dublin Granville Road  
Columbus, OH 43235

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APPLICATIONS MUST BE RECEIVED BY 1630 ON THE CLOSING DATE

Successful application will be assigned to compatible military position in an appropriate unit of assignment in the Ohio Air National Guard as shown above. This position is being announced in accordance with AFI 36-2110 OHANG Supplement, 1 October 2020, and is a Traditional Guardsman (part-time) employment opportunity.

**All OHANG Forms are available electronically at:**

<https://usaf.dps.mil/sites/34167/GSU/JFHQO/OHregs/SitePages/Home.aspx>