

OHIO ANG ENLISTED VACANCY ANNOUNCEMENT

UNIT OF ASSIGNMENT, POINT OF CONTACT AND PHONE NUMBER: 178th Contracting, Mission Support Group 178th Wing, Springfield ANGB, OH	ANNOUNCEMENT NO: 178-2019-1773
	SELECTING OFFICIAL: Colonel Justin J. Chapman
Position Point of Contact (POC): Colonel Justin J. Chapman, 178 MSG/CC Email: justin.j.chapman2.mil@mail.mil Phone : DSN 346-2234, Comm 937-327-2234	FSS POC: MSgt Willie L. Jinks, Recruiting Retention Manager Email: willie.l.jinks.mil@mail.mil Phone: DSN 346-2399, Comm 937-327-2399
POSITION, TITLE, STATUS Duty Title: Contracting Superintendent Drill Status/Traditional Guardsman	NUMBER OF POSITIONS: 1
OPENING DATE: 15 April 2019	CLOSING DATE: 29 May 2019
MIN MILITARY GRADE: MSgt (Promotable)	MAX MILITARY GRADE: SMSgt
MOS/AFSCs WHICH ARE COMPATIBLE TO THIS POSITION: DAFSC: 6C071, 6C091	
AREA OF CONSIDERATION: Open to all applicants eligible to become members of the Ohio ANG	
For FSS Use Only: ETP Approval Date: Click here to enter a date. <input type="checkbox"/> n/a	

DUTIES:

Experience is mandatory in managing functions such as: Retraining Program to include conducting interviews with potential retrainees using established criteria and methodology. Unit Training Program to include rotation plan, APDP, continuous learning, and upgrade training. Contingency Training to include developing and managing contingency contracting program. Plans and conducts thorough training and exercise participation. Manages the necessary ancillary training programs that support mobility requirements. Manages and schedules unit self-inspections. Experience is valuable in management analysis using automated contracting systems. May manage purchasing and contracting of commodities, services and construction using various complex and simplified acquisition procedures, negotiation and sealed bidding; administers contract documents; manage personnel engaged in contracting activities and contingency contracting missions. Advises government and contractor personnel on contracting related issues. Obtains data on marketing trends, supply source, and trade information. Analyzes statistical data pertinent to contracting functions. Solicitation and Buying. Chairs, or is a member of, the contract review committee. Checks subordinates' work for adherence to prescribed regulations and policies. Discusses findings with subordinates, initiates action to correct deficiencies, and evaluates corrective action. Reviews and evaluates cost and pricing data/information. Analyzes and reviews award actions. Administration. Manages personnel conducting site visits to determine adequacy of contractor compliance and customer satisfaction. Manages those appointed to train and monitors contracting officer representatives.

EVALUATION PROCESS:

Evaluation will be based on the information provided and meeting a selection board, date to be determined.

MANDATORY REQUIREMENTS:

Education. For entry into this specialty, completion of 24 semester hours in business related subjects, such as accounting, business finance, law, contracts, purchasing, economics, industrial management, marketing,

quantitative methods, and organization and management is desirable, or possession of a baccalaureate degree. Must have SNCOA completed, 7 skill level, APDP Level II, CCAF.

APPLICATION MUST CONTAIN:

OHANG Form 2, *Application for E6 and Above Vacancy*

Air Force Fitness Management System (AFFMS) Report with passing score (available via AF Portal)

Individual Medical Readiness (IMR) Report (available via AF Portal from ASIMS)

vMPF RIP

OHANG Form 4, *OHANG Eligibility Checklist for Enlisted Promotions*

Any Additional Requirements: N/A

APPLICATION MAY CONTAIN:

Additional Options: (Cover Letter, Letters of Recommendation, etc.)

EQUAL EMPLOYMENT OPPORTUNITY: All qualified applicants will receive consideration for position vacancies without regard to age, race, color, religion, sex, national origin, lawful political or their affiliations, marital status, membership or non-membership in an employee organization, or to any handicap which does not interfere with accomplishment of position requirements.

APPLICATION SUBMISSION:

Applications may be submitted to the FSS POC via email at willie.l.jinks.mil@mail.mil or via hard copy to the following mailing address:

MAILING ADDRESS:

178 FSS, ATTN: MSGT WILLIE L. JINKS

5319 Regula Ave

Springfield, OH, 45502

APPLICATIONS MUST BE RECEIVED BY 1630 ON THE CLOSING DATE

Successful application will be assigned to compatible military position in an appropriate unit of assignment in the Ohio Air National Guard as shown above. If enlisted, this position is being announced in accordance with ANGI 36-2101 OHANG Supplement, 15 February 2016, and is a Traditional Guardsman (part-time) employment opportunity. If officer, this position is being announced in accordance with OHPD-011, *Ohio Air National Guard Officer Assignments Policy*, 24 April 2015, and is a Traditional Guardsman (part-time) employment opportunity.

The position POC is responsible for selecting the board members, scheduling interviews, submitting the board's recommendation to the commander, and notification of the commander's selection/non-selection. The position POC is required to complete and return this form and the OHANG Form 3, E-6 to E-9 Selection Board form to the Recruiting Office Manager (ROM) within 30 days of selection.

All OHANG Forms are available electronically at:

<https://eis.ang.af.mil/org/121ARW/GSU/JFHQ-OH/HQregulations/Pages/default.aspx>

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