

## OHIO ANG ENLISTED VACANCY ANNOUNCEMENT

<b>UNIT OF ASSIGNMENT, POINT OF CONTACT AND PHONE NUMBER:</b>  Unit: 269th CBCS Location: Springfield, Ohio	<b>ANNOUNCEMENT NO:</b> 269-2019-1777
	<b>SELECTING OFFICIAL:</b> Lt Col Samantha Adducchio
<b>Position Point of Contact (POC):</b>  MSgt Brianne Wilson <a href="mailto:Brianne.N.Wilson.mil@mail.mil">Brianne.N.Wilson.mil@mail.mil</a> DSN346-2631 Comm 937-525-2631	<b>FSS POC:</b>  MSgt Willie Jinks Willie.L.Jinks.mil@mail.mil DSN 346-2399 COMM 937-327-2399
<b>POSITION, TITLE, STATUS</b> Client Systems Drill Status/Traditional Guardsman	<b>NUMBER OF POSITIONS:</b> 1
<b>OPENING DATE:</b> 15 May 2019	<b>CLOSING DATE:</b> 15 August 2019
<b>MIN MILITARY GRADE:</b> SSgt (Promotable)	<b>MAX MILITARY GRADE:</b> TSgt
<b>MOS/AFSCs WHICH ARE COMPATIBLE TO THIS POSITION:</b> 3D171	
<b>AREA OF CONSIDERATION:</b> Open to all applicants eligible to become members of the Ohio ANG	
<b>For FSS Use Only: ETP Approval Date:</b> <a href="#">Click here to enter a date.</a> <input type="checkbox"/> n/a	

### DUTIES:

- Performs client-level information technology support functions. Manages hardware and software. Performs configuration, management, and troubleshooting. Removes and replaces components and peripherals to restore system operation. Installs and configures software operating systems and applications. Provides service to end-users for operation, restoration, and configuration of information systems. Reports security incidents and executes corrective security procedures. Manages client user accounts.
- Performs client-level voice network functions. Manages client hardware and software. Performs configuration, management to include adds, moves, changes and troubleshooting between the wall outlet to the client device. Plans, schedules, and implements installation and maintenance functions associated with voice systems. Removes and replaces telephone instruments. Reports security incidents and executes corrective security procedures. Performs client-level Personal Wireless Communication Systems (PWCS) functions with the exception of Land Mobile Radios (LMRs). Manages hardware, software and Controlled Cryptographic Items (CCI). Performs configuration, management, and troubleshooting. Plans, schedules, and implements installation and maintenance functions associated with PWCS. Removes and replaces components and peripherals to restore system operation. Reports security incidents and executes corrective security procedures.
- Plans, organizes and directs sustainment activities. Establishes work standards, methods and controls for preventative, scheduled, and unscheduled maintenance actions. Determines extent and economy of repair of malfunctioning equipment. Ensures compliance with technical data, instructions, and work standards. Develops and enforces safety standards. Interprets malfunctions and prescribes corrective action. Serves on, or directs inspection teams organized to evaluate base or command sustainment programs. Manages, or performs research and development projects for assigned systems. Coordinates and documents repairs. Manages, administers, controls, and evaluates contracts. Manages organizational client device accounts with the exception of LMR devices.
- As part of the Cyberspace Support career field family, manages, supervises, and performs planning and implementation activities. Manages implementation and project installation and ensures architecture, configuration, and integration conformity. Develops, plans, and integrates base communications systems.

Serves as advisor at meetings for facility design, military construction programs and minor construction planning. Evaluates base comprehensive plan and civil engineering projects. Monitors status cyber or communications-related base civil base civil engineer work requests. Performs mission review with customers. Controls, manages, and monitors project milestones and funding from inception to completion. Determines adequacy and correctness of project packages and amendments. Monitors project status and completion actions. Manages and maintains system installation records, files, and indexes. Evaluates contracts, wartime, support, contingency and exercise plans to determine impact on manpower, equipment, and systems.

-Conducts defense cyber operations (DCO) and associated support activities to defend DoD and other friendly cyberspace. DCO includes passive and active cyberspace defense operations to preserve the ability to utilize friendly cyberspace capabilities and protect data, networks, net-centric capabilities and other designated systems as well as passive defense measures intended to maintain and operate the DODIN and other networks such as configuration control, patching and firewall operations. Support activities includes but not limited to maintenance of cyber weapons systems, functional mission analysis, mission mapping, tool development, stan-eval, mission planning and data analysis.

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**EVALUATION PROCESS:**

Evaluation will be based on the information provided and meeting a selection board, date to be determined.

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**MANDATORY REQUIREMENTS:**

Fully qualified in advertised AFSC

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**APPLICATION MUST CONTAIN:**

OHANG Form 2, *Application for E6 and Above Vacancy*

Air Force Fitness Management System (AFFMS) Report with passing score (available via AF Portal)

Individual Medical Readiness (IMR) Report (available via AF Portal from ASIMS)

vMPF RIP

OHANG Form 4, *OHANG Eligibility Checklist for Enlisted Promotions*

Any Additional Requirements (Pilot's License, Transcripts, etc.)

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**APPLICATION MAY CONTAIN:**

Cover Letter, Letters of Recommendation, etc.

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**EQUAL EMPLOYMENT OPPORTUNITY:** All qualified applicants will receive consideration for position vacancies without regard to age, race, color, religion, sex, national origin, lawful political or their affiliations, marital status, membership or non-membership in an employee organization, or to any handicap which does not interfere with accomplishment of position requirements.

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**APPLICATION SUBMISSION:**

Applications may be submitted to the FSS POC via email at [willie.l.jinks.mil@mail.mil](mailto:willie.l.jinks.mil@mail.mil) or via hard copy to the following mailing address:

**MAILING ADDRESS:**

178 FSS, ATTN: MSGT WILLIE JINKS

5319 REGULA AVE

SPRINGFIELD, OH 45502

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APPLICATIONS MUST BE RECEIVED BY 1630 ON THE CLOSING DATE

Successful application will be assigned to compatible military position in an appropriate unit of assignment in the Ohio Air National Guard as shown above. If enlisted, this position is being announced in accordance with ANGI 36-2101 OHANG Supplement, 15 February 2016, and is a Traditional Guardsman (part-time) employment opportunity. If officer, this position is being announced in accordance with OHPD-011, *Ohio Air National Guard Officer Assignments Policy*, 24 April 2015, and is a Traditional Guardsman (part-time) employment opportunity.

The position POC is responsible for selecting the board members, scheduling interviews, submitting the board's recommendation to the commander, and notification of the commander's selection/non-selection. The position POC is required to complete and return this form and the OHANG Form 3, E-6 to E-9 Selection Board form to the Recruiting Office Manager (ROM) within 30 days of selection.

**All OHANG Forms are available electronically at:**

<http://hr.ong.ohio.gov/Job-Postings/Air-National-Guard-Part-Time>