

## OHIO ANG ENLISTED VACANCY ANNOUNCEMENT

<b>UNIT OF ASSIGNMENT, POINT OF CONTACT AND PHONE NUMBER:</b>  Unit: 269th CBCS Location: Springfield, Ohio	<b>ANNOUNCEMENT NO:</b> 269-2019-1778
	<b>SELECTING OFFICIAL:</b> Lt Col Samantha Adducchio
<b>Position Point of Contact (POC):</b>  MSgt Anthony Hoile Anthony.r.hoile.mil@mail.mil DSN 346-2143 COMM 937-327-2143	<b>FSS POC:</b>  MSgt Willie Jinks Willie.L.Jinks.mil@mail.mil DSN 346-2399 COMM 937-327-2399
<b>POSITION, TITLE, STATUS</b> RF Transmission System Craftsman Drill Status/Traditional Guardsman	<b>NUMBER OF POSITIONS:</b> 5
<b>OPENING DATE:</b> 15 May 2019	<b>CLOSING DATE:</b> 15 August 2019
<b>MIN MILITARY GRADE:</b> SSgt Promotable	<b>MAX MILITARY GRADE:</b> TSgt
<b>MOS/AFSCs WHICH ARE COMPATIBLE TO THIS POSITION:</b> 3D173	
<b>AREA OF CONSIDERATION:</b> Open to all applicants eligible to become members of the Ohio ANG	
<b>For FSS Use Only: ETP Approval Date:</b> <a href="#">Click here to enter a date.</a> <input type="checkbox"/> n/a	

### DUTIES:

- Performs/supervises wireless radio and satellite systems and equipment maintenance activities. Oversees work in progress and reviews completed repairs for sound maintenance practices. Establishes requirements for maintenance equipment, support equipment, tools, and spare parts. Requisitions, accounts for, and turns in supplies and material. Interprets inspection findings and determines adequacy of corrective action. Reviews and ensures compliance with maintenance management publications and procedures. Identifies maintenance problem areas and recommends corrective action. Recommends methods to improve equipment performance and maintenance procedures. Evaluates justification and practicability of proposed modifications. Develops and enforces safety standards for ground RF system maintenance activities.
- Inspects wireless radio/satellite communications activities. Determines equipment operational status. Serves on teams to evaluate transmission systems activities. Interprets inspection findings submitted by other inspecting activities, and initiates corrective action. Determines adequacy of corrective action. Checks installed and repaired components for compliance with technical publications.
- Resolves installation, repair, overhaul, and modification problems associated with communications equipment. Employs orbiting communication satellite, line-of-sight, and tropospheric scatter techniques. Installs, maintains, reconstitutes, removes, and modifies coaxial cabling, waveguide and antenna systems. Conducts tests to restore and maintain systems. Uses anti-jam equipment and techniques to neutralize effects of communication jamming. Uses layout drawings, schematics, and pictorial diagrams to solve maintenance problems. Analyzes construction and operating characteristics of equipment to determine source of malfunction. Performs intricate alignment and calibration procedures to ensure maximum operating efficiency. Determines repair procedures necessary to correct defective equipment.
- Installs ground radio, satellite, and telemetry communications equipment. Consults layout drawings to ensure equipment is properly positioned. Checks equipment for serviceability prior to installation. Assembles, connects, secures, and interconnects components such as transmitters, power supplies, and antenna assemblies. Tests installed equipment for proper assembly of components and compliance with technical orders. Places in operation and tunes, adjusts, and aligns components to obtain maximum operating efficiency. Identifies and locates Radio Frequency interference sources.

-Deploys and activates mobile and transportable transmission equipment. Refers to plans and equipment specifications to conduct site and equipment surveys, and establishes equipment systems interface. Unpacks, inspects, and positions communications equipment; erects antennas; and interconnects communications facilities.

-Performs preventive maintenance on communications systems and related equipment. Inspects equipment at specified intervals to determine operational status. Replaces defective components. Performs operational checks. Updates maintenance data collection records and systems to document actions completed.

-Repairs, overhauls, and modifies communications and related equipment. Isolates malfunctions using system checking procedures, required test equipment, analyzing voltage and waveform measurements, schematic diagrams, and equipment operating characteristics. Repairs equipment, including transmitters, receivers, transceivers, and related equipment. Tunes and adjusts components. Adjusts, aligns, and calibrates equipment for maximum operating efficiency. Fabricates and connects various types of antenna systems and transmission lines. Understands antenna fundamentals, including antenna theory and principles of rotators, amplifiers and control cables. Tests repaired components using bench mockups and related test equipment.

-Maintains inspection and maintenance records to include organizational device accounts. Posts entries on maintenance and inspection records. Records meter readings and other pertinent data in equipment logs. Completes maintenance data collection forms.

-As part of the Cyberspace Support career field family, manages, supervises, and performs planning and implementation activities. Manages implementation and project installation and ensures architecture, configuration, and integration conformity. Develops, plans, and integrates base communications systems. Serves as advisor at meetings for facility design, military construction programs and minor construction planning. Evaluates base comprehensive plan and civil engineering projects. Monitors status cyber or communications-related base civil engineer work requests. Performs mission review with customers. Controls, manages, and monitors project milestones and funding from inception to completion. Determines adequacy and correctness of project packages and amendments. Monitors project status and completion actions. Manages and maintains system installation records, files, and indexes. Evaluates contracts, wartime, support, contingency and exercise plans to determine impact on manpower, equipment, and systems.

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**EVALUATION PROCESS:**

Evaluation will be based on the information provided and meeting a selection board, date to be determined.

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**MANDATORY REQUIREMENTS:**

Fully qualified in advertised AFSC

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**APPLICATION MUST CONTAIN:**

OHANG Form 2, *Application for E6 and Above Vacancy*

Air Force Fitness Management System (AFFMS) Report with passing score (available via AF Portal)

Individual Medical Readiness (IMR) Report (available via AF Portal from ASIMS)

vMPF RIP

OHANG Form 4, *OHANG Eligibility Checklist for Enlisted Promotions*

Any Additional Requirements (Pilot's License, Transcripts, etc.)

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**APPLICATION MAY CONTAIN:**

Cover Letter, Letters of Recommendation, etc.

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**EQUAL EMPLOYMENT OPPORTUNITY:** All qualified applicants will receive consideration for position vacancies without regard to age, race, color, religion, sex, national origin, lawful political or their affiliations, marital status, membership or non-membership in an employee organization, or to any handicap which does not interfere with accomplishment of position requirements.

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**APPLICATION SUBMISSION:**

Applications may be submitted to the FSS POC via email at [willie.l.jinks.mil@mail.mil](mailto:willie.l.jinks.mil@mail.mil) or via hard copy to the following mailing address:

**MAILING ADDRESS:**

178 FSS, ATTN: MSGT WILLIE JINKS  
5319 REGULA AVE  
SPRINGFIELD, OH 45502

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APPLICATIONS MUST BE RECEIVED BY 1630 ON THE CLOSING DATE

Successful application will be assigned to compatible military position in an appropriate unit of assignment in the Ohio Air National Guard as shown above. If enlisted, this position is being announced in accordance with ANGI 36-2101 OHANG Supplement, 15 February 2016, and is a Traditional Guardsman (part-time) employment opportunity. If officer, this position is being announced in accordance with OHPD-011, *Ohio Air National Guard Officer Assignments Policy*, 24 April 2015, and is a Traditional Guardsman (part-time) employment opportunity.

The position POC is responsible for selecting the board members, scheduling interviews, submitting the board's recommendation to the commander, and notification of the commander's selection/non-selection. The position POC is required to complete and return this form and the OHANG Form 3, E-6 to E-9 Selection Board form to the Recruiting Office Manager (ROM) within 30 days of selection.

**All OHANG Forms are available electronically at:**

<http://hr.ong.ohio.gov/Job-Postings/Air-National-Guard-Part-Time>