

OHIO ANG ENLISTED VACANCY ANNOUNCEMENT

UNIT OF ASSIGNMENT, POINT OF CONTACT AND PHONE NUMBER: Unit: 178 FSS Location: SPRINGFIELD ANGB OH	ANNOUNCEMENT NO: 178-2021-1929 SELECTING OFFICIAL: LT COL NATHANIEL CHURCH
Position Point of Contact (POC): SMSgt Kiesha Williams, FSS Superintendent Kiesha.williams@us.af.mil 937-327-2381/346-2381	FSS POC: MSgt Lincoln Clark, Retention Office Manager Lincoln.clark@us.af.mil 937-327-2399/346-2399
POSITION, TITLE, STATUS Military Personnel Supervisor	NUMBER OF POSITIONS: 2
OPENING DATE: 14 September 2021	CLOSING DATE: 14 October 2021
MIN MILITARY GRADE: TSgt (Promotable)	MAX MILITARY GRADE: MSgt
MOS/AFSCs WHICH ARE COMPATIBLE TO THIS POSITION: 3F0X1	
AREA OF CONSIDERATION: Open to current members of the Ohio ANG	
For FSS Use Only: ETP Approval Date: <input type="checkbox"/> n/a	

DUTIES:

Management of various personnel programs. Advise senior leaders and CSS representatives on Air Force and Air National Guard personnel policies. Coordinate with MPF Superintendent on personnel and Home Station Readiness training plans. Execute and track Upgrade Training of 3F0X1 airmen. Evaluate and report on the performance of junior enlisted NCOs and airmen.

EVALUATION PROCESS:

Evaluation will be based on the information provided and meeting a selection board, date to be determined.

MANDATORY REQUIREMENTS:

DAFSC: 3F0X1. Meets TIS, TIG, PME, AFSC and fitness requirements for promotion to MSgt.

APPLICATION MUST CONTAIN:

OHANG Form 2, *Application for E6 and Above Vacancy*
 Air Force Fitness Management System (AFFMS) Report with passing score (available via AF Portal)
 Individual Medical Readiness (IMR) Report (available via AF Portal from ASIMS)
 Current EPR
 vMPF RIP
 OHANG Form 4, *OHANG Eligibility Checklist for Enlisted Promotions*
 Resume

APPLICATION MAY CONTAIN:

Cover Letter, Letters of Recommendation, career field certifications and other items are optional, not required.

EQUAL EMPLOYMENT OPPORTUNITY: All qualified applicants will receive consideration for position vacancies without regard to age, race, color, religion, sex, national origin, lawful political or their affiliations, marital status, membership or non-membership in an employee organization, or to any handicap which does not interfere with accomplishment of position requirements.

APPLICATION SUBMISSION:

Applications may be submitted to the FSS POC via email at lincoln.clark@us.af.mil or via hard copy to the following mailing address:

MAILING ADDRESS:

178 FSS, ATTN: MSgt Lincoln Clark
983 A. Avenue
Springfield OH 45502

APPLICATIONS MUST BE RECEIVED BY 1630 ON THE CLOSING DATE

Successful application will be assigned to compatible military position in an appropriate unit of assignment in the Ohio Air National Guard as shown above. If enlisted, this position is being announced in accordance with ANGI 36-2101 OHANG Supplement, 15 February 2016, and is a Traditional Guardsman (part-time) employment opportunity. If officer, this position is being announced in accordance with OHPD-011, *Ohio Air National Guard Officer Assignments Policy*, 24 April 2015, and is a Traditional Guardsman (part-time) employment opportunity.

The position POC is responsible for selecting the board members, scheduling interviews, submitting the board's recommendation to the commander, and notification of the commander's selection/non-selection. The position POC is required to complete and return this form and the OHANG Form 3, E-6 to E-9 Selection Board form to the Recruiting Office Manager (ROM) within 30 days of selection.

All OHANG Forms are available electronically at:

<https://hr.ong.ohio.gov/Job-Postings/Air-National-Guard-Part-Time>