

OHIO ANG ENLISTED VACANCY ANNOUNCEMENT

UNIT OF ASSIGNMENT, POINT OF CONTACT AND PHONE NUMBER: Unit 178th Wing Location 5319 Regula Ave, Springfield, OH, 45502	ANNOUNCEMENT NO: 178-2021-1846 SELECTING OFFICIAL: Chaplain Major Joseph Branch
Position Point of Contact (POC): Chaplain Major Joseph Branch Email: joseph.branch.1@us.af.mil Phone (DSN 346-2214, Comm 937-327-2214)	FSS POC: MSgt Lincoln Clark Email: lincoln.clark@us.af.mil Phone (DSN 346-2399, Comm (937) 327-2399)
POSITION, TITLE, STATUS Duty Title: SUPERINTENDANT CHAPEL OPS Drill Status/Traditional Guardsman	NUMBER OF POSITIONS: 1
OPENING DATE: 3 October 2020	CLOSING DATE: 17 November 2020
MIN MILITARY GRADE: TSgt	MAX MILITARY GRADE: MSgt
AREA OF CONSIDERATION: Open to all applicants eligible to become members of the Ohio ANG	
For FSS Use Only: ETP Approval Date: Click here to enter a date. <input type="checkbox"/> n/a	

DUTIES:

Manage religious programs. Chaplain Assistants partner with chaplains to develop, manage, control and evaluate religious programs to ensure effectiveness. This capability is critical to Airmen and their dependents in contingency and steady state environments. Resource and manage support of religious observances to include worship, liturgies, rites and other religious requirements for all faith groups. Manage, in conjunction with Chaplain Corps personnel (e.g., Chaplains, GS [General Service] employees) manage manpower positions, personnel, lay volunteers, appropriated funds, Chapel Tithes and Offerings Funds (CTOF), non-appropriated and MWR funds, religious facilities, supplies and equipment. Manage chapel administration to include records management, forms, publications, publicity, professional correspondence, background checks, operating instructions, suspense actions and other administrative needs of the Chaplain Corps mission. Advise leadership at all levels on religious accommodation, ethical, moral, morale issues and needs, primarily for, and regarding, the enlisted force. Commanders, Command Chiefs, group superintendents, first sergeants and supervisors at all levels should know the issues affecting their Airmen and how to best address them. Chaplain Assistants are a trusted source for valid, real-time information. As the faces and voices of our enlisted Airmen, chaplain assistants integrate into units and appropriately advise leaders on the issues and challenges Airmen face. Conduct crisis intervention counseling. Manage RST functions, personnel readiness and deployment taskings. Develops, coordinates and reviews operations plans and annexes

EVALUATION PROCESS:

Evaluation will be based on the information provided and meeting a selection board, date to be determined.

MANDATORY REQUIREMENTS:

Knowledge is mandatory of: the concepts and principles of religious diversity, religious accommodation, major faith group requirements, privileged communications, conflict management, screening and interviewing techniques, crisis intervention counseling, trauma response, suicide intervention and prevention, volunteer and religious projects and programs management, resource administration and internal controls,

contingency planning, deployment and mobilization procedures, personnel readiness, force protection and physical security of resources.

Education. For entry into this specialty, completion of courses in English composition, accounting, computer operations, world religions and human behavior is desirable.

APPLICATION MUST CONTAIN:

OHANG Form 2, *Application for E6 and Above Vacancy*

Air Force Fitness Management System (AFFMS) Report with passing score (available via AF Portal)

Individual Medical Readiness (IMR) Report (available via AF Portal from ASIMS)

vMPF RIP

OHANG Form 4, *OHANG Eligibility Checklist for Enlisted Promotions*

Resume with Cover Letter

APPLICATION MAY CONTAIN:

Additional Options here (Letter of Intent, Letters of Recommendation, Biography, etc.)

EQUAL EMPLOYMENT OPPORTUNITY: All qualified applicants will receive consideration for position vacancies without regard to age, race, color, religion, sex, national origin, lawful political or their affiliations, marital status, membership or non-membership in an employee organization, or to any handicap which does not interfere with accomplishment of position requirements.

APPLICATION SUBMISSION:

Applications may be submitted to the FSS POC via email at lincoln.clark@us.af.mil or via hard copy to the following mailing address:

MAILING ADDRESS:

Unit, ATTN: MSgt Lincoln Clark

Address 5319 Regula Ave.

Springfield, OH, 45502

APPLICATIONS MUST BE RECEIVED BY 1630 ON THE CLOSING DATE

Successful application will be assigned to compatible military position in an appropriate unit of assignment in the Ohio Air National Guard as shown above. If enlisted, this position is being announced in accordance with ANGI 36-2101 OHANG Supplement, 15 February 2016, and is a Traditional Guardsman (part-time) employment opportunity. If officer, this position is being announced in accordance with OHPD-011, *Ohio Air National Guard Officer Assignments Policy*, 24 April 2015, and is a Traditional Guardsman (part-time) employment opportunity.

The position POC is responsible for selecting the board members, scheduling interviews, submitting the board's recommendation to the commander, and notification of the commander's selection/non-selection. The position POC is required to complete and return this form and the OHANG Form 3, E-6 to E-9 Selection Board form to the Recruiting Office Manager (ROM) within 30 days of selection.

All OHANG Forms are available electronically at:

<https://eis.ang.af.mil/org/121ARW/GSU/JFHQ-OH/HQregulations/Pages/default.aspx>

HRO subsite

