

## OHIO ANG ENLISTED VACANCY ANNOUNCEMENT

<b>UNIT OF ASSIGNMENT:</b> Unit: 178 WING/FSS Location: SPRINGFIELD, OHIO	<b>ANNOUNCEMENT #:</b> 178-2022-1983 <b>SELECTING OFFICIAL:</b> MAJ JOSEPH D. RUDY
<b>Position Point of Contact (POC):</b> MAJ JOSEPH D. RUDY, 178 FSS Email: JOSEPH D. RUDY Phone: 937-327-2186	
<b>POSITION INFORMATION:</b> Duty Title: PERSONNEL CRAFTSMAN Position # 0827829	<b>NUMBER OF POSITIONS:</b> 1
<b>OPENING DATE:</b> 13 May 2022	<b>CLOSING DATE:</b> 13 June 2022
<b>MIN ELIGIBLE MILITARY GRADE:</b> SSgt	<b>MAX ELIGIBLE MILITARY GRADE:</b> TSgt
<b>MOS/AFSCs WHICH ARE COMPATIBLE TO THIS POSITION:</b> 3F071	
<b>AREA OF CONSIDERATION:</b> Open to Squadron Members Only (ETP Required)	
For FSS Use Only: ETP Approval Date: 11 May 2022 <input type="checkbox"/> N/A	

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### **DUTIES:**

Manages, supervises, and leads military personnel and human resource programs. Analyzes Air Force policy and provides recommendations to commanders, supervisors, and Airmen on benefits, entitlements, career progression, retention, and relocation programs. Updates and maintains personnel data systems, analyzes data mismatches, and provides Air Force leadership with accurate data points to make force management decisions.

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### **EVALUATION PROCESS:**

Evaluation will be based on the information provided and meeting a selection board, date to be determined.

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### **APPLICATION MUST CONTAIN:**

OHANG Form 2, *Application for E6 and Above Vacancy*  
Air Force Fitness Management System (AFFMS) Report with passing score (available via AF Portal)  
Individual Medical Readiness (IMR) Report (available via AF Portal from ASIMS)  
vMPF RIP  
OHANG Form 4, *OHANG Eligibility Checklist for Enlisted Promotions*  
Any Additional Requirements (ex:Pilot's License, Transcripts, etc.)

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**MANDATORY REQUIREMENTS:**

Mandatory Requirements here (Bachelor's degree, CCAF, etc.)

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**APPLICATION MAY CONTAIN:**

Additional Options here (Cover Letter, Letters of Recommendation, etc.)

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**EQUAL EMPLOYMENT OPPORTUNITY:** All qualified applicants will receive consideration for position vacancies without regard to age, race, color, religion, sex, national origin, lawful political or their affiliations, marital status, membership or non-membership in an employee organization, or to any handicap which does not interfere with accomplishment of position requirements.

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**APPLICATION SUBMISSION:**

Applications may be submitted to the: Position Point of Contact (POC):

MAJ JOSEPH D. RUDY, 178 FSS

Email: JOSEPH.RUDY@us.af.mil

Phone: 937-327-2186

OR via hard copy to the following mailing address:

**MAILING ADDRESS:**

Unit: ATTN: JOSPEH D. RUDY

Address 5319 REGULA AVE. SPRIUNGFIELD OH, 45502

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**APPLICATIONS MUST BE RECEIVED BY 1630 ON THE CLOSING DATE**

Successful applicant will be assigned to compatible military position in an appropriate unit of assignment in the Ohio Air National Guard as shown above. If enlisted, this position is being announced in accordance with AFI 36-2110\_OHANGSUP, 18 November 2020.

The organization is responsible for designating a unit POC for application submissions, selecting board members, scheduling interviews, submitting the board's recommendation to the selecting official, and notification of selection/non-selection. The position POC is required to complete the OHANG Form 3, E-6 to E-9 Selection Board form to Recruiting Office Manager within 30 days of selection.