

OHIO AIR NATIONAL GUARD
**** ACTIVE GUARD RESERVE FULL TIME JOB ANNOUNCEMENT****

Application Opening Date:
21 SEP 2020

Application Closing Date:
21 OCT 2020

Position Number:
20-532-C

Duty Position:
**EMERGENCY MANAGEMENT
SPECIALIST**

Grade Min. / Max.:
A1C (E3) / MSGT (E7)

Duty AFSC:
**3E9X1
(ASVAB AF SCORE G62)**

No AGR Resource exists for this position.

Career status AGRs are eligible to compete for this position. Fenced resources will not be realigned outside of their Program Element Code. If member is not career status and would like to apply for this position, member must provide letter from wing or GSU commander.

This position is being announced concurrently as a technician position. To view the technician job announcement, please visit USAJobs.gov and search by the announcement number.

Duty Location:

179 AW
1947 Harrington Memorial Road
Mansfield, OH 44903

Selecting Official: Maj Corey Thobe
Point of Contact: MSgt Natasha Grau
DSN: 696-6122 **Comm:** 419-520-6122

Who May Apply: Open to current members of the Ohio Air National Guard.

Qualifications, Duties and Responsibilities:

Air Force Enlisted or Officer Classification Directory: (accessed from a .mil computer)
<https://mypers.af.mil/app/categories/c/1363/p/13>

FAILURE TO SUBMIT REQUIRED DOCUMENTS BY CLOSING DATE WILL RESULT IN THE APPLICATION BEING RETURNED WITHOUT ACTION.

REQUIRED DOCUMENTS:

1. NGB Form 34-1, dated November 2013, signed, dated and annotated with job number and title
 - a. NGB 34-1 can be found at <http://www.ngbpcdc.ngb.army.mil/forms/Adobe/ngbf34-1.pdf>
 - b. All applicants must fully complete SECTION IV - PERSONAL BACKGROUND QUESTIONNAIRE of the NGB FORM 34-1. Any "YES" answers to the questions (except 9 & 17) require a full explanation in SECTION V to the "YES" response. A current passing Fit Test will suffice for a "YES" response to question 17. FAILURE to provide this documentation will result in the application being returned without action
 - c. Application must be signed
2. Current & complete Report on Individual Personnel (RIP) printout from virtual MPF
3. Most recent copy of current and passing fitness assessment
4. Individual Medical Readiness (IMR) Status Report (<https://imr.afms.mil/imr>)
5. Resume

6. Two most current AGR orders from AROWS (Air National Guard Reserve Order Writing System) or your letter from the ACB (AGR Continuation Board) to show you are in career status
7. If member is not career status, member must provide a letter from their Wing/GSU commander authorizing them to bring their resource
8. Applicants who are in a higher grade than the grade for this advertisement must provide a statement of understanding with the application stating you are willing to be voluntarily demoted without prejudice if selected, IAW AFI 36-2502, Paragraph 11.1.2.4.1.1.1.
 - a. If selected for this vacancy, voluntary demotion action must take place prior to being assessed to the AGR program or moved into the position

****All applications must be sent as one PDF file****

NOTE: There is a known issue that digital signatures are being removed from the NGB Form 34-1 once combined as one PDF. To avoid this, once you sign and save the NGB Form 34-1, go to Print, then select "Microsoft Print to PDF". Click Print. Use this copy of the form to combine into the required documents and send to HRO. Always verify the signature is present before you sent to HRO.

Forward application to:

The Adjutant General's Department
ATTN: AGOH-HRO-AGR/Staffing
2825 West Dublin Granville Road
Columbus, OH 43235-2789

**Applications may be emailed to: NG.OH.OHARNG.MBX.J1-HRO-APPS@MAIL.MIL
AND/OR
BETHANY.D.TRONAFARLER.CIV@MAIL.MIL**

*NG.OH.OHARNG.MBX.J1-HRO-APPS@MAIL.MIL cannot accept encrypted emails.
Applications received after midnight on close date will be returned without action.*

Inquiries: Call or Email Miss Bethany Trona-Farler
Air AGR Manager, (614) 336-6000 Ext 2010
bethany.d.tronafarler.civ@mail.mil

Please note if Virtual Military Personnel Flight (vMPF), Air Force Fitness Management System (AFFMS II), or Air Force Surgeon General Individual Medical Readiness Status (AFSG) (IMR) is down, please visit the Force Support Squadron, your Commander Support Staff, or Medical. They can provide you with a copy of your current RIP, current fitness score and/or a memorandum/AF Form 422 on (IMR) status.

Equal Opportunity

Fair and equitable treatment of all personnel, regardless of their employment status, is paramount. Traditional Airmen, military technicians, and AGR personnel must be given equal opportunity to be considered for AGR vacancies Application screening will be made without regard to race, religion, color, gender, or national origin. Selection will be made from those applicants determined best qualified in terms of experience, training and demonstrated performance ability