

OHIO AIR NATIONAL GUARD
**** ACTIVE GUARD RESERVE FULL TIME JOB ANNOUNCEMENT****

OPEN UNTIL FILLED

Application Opening Date:
29 JUN 2021

Application Closing Date:
31 OCT 2021

Position Number:
21-386-A

Duty Position: **COMMAND POST CONTROLLER** Grade Min. / Max.: **AB (E1) / SSGT (E5)** Duty AFSC: **1C351**
(AF ASVAB SCORE A55 & G57)

TWO AGR Resources exist for this position.

Per AFI 36-3207, officers can resign their commission for certain reasons. An officer may apply for this vacancy.

Duty Location:
121 ARW
7370 Minuteman Way
Columbus, OH 43217

Selecting Official: CMSgt L. Anne Dodge
Point of Contact: MSgt Kristin VanFossan or TSgt Jacob Sturges
DSN: 696-4626 Comm: 614-492-4626

Who May Apply: Open nationwide to current members who are eligible to become a member of the Ohio Air National Guard.

For entry, award, and retention of these AFSCs, the following are mandatory:

- No record of psychiatric hospitalization
- No history or evidence of chronic mental health disorder, substance use disorder, or other significant chronic disorders by a licensed health care provider
- Must have an S1 profile (for PULHES clearance)

Qualifications, Duties and Responsibilities:

Refer to the Air Force Officer Classification Directory or Air Force Enlisted Classification Directory: (accessed from a .mil computer) <https://mypers.af.mil/app/categories/c/1363/p/13>

FAILURE TO SUBMIT REQUIRED DOCUMENTS BY CLOSING DATE WILL RESULT IN THE APPLICATION BEING RETURNED WITHOUT ACTION.

REQUIRED DOCUMENTS:

1. NGB Form 34-1, dated November 2013, signed, dated and annotated with job number and title
 - a. [NGB 34-1 form](#)
 - b. All applicants must fully complete SECTION IV - PERSONAL BACKGROUND QUESTIONNAIRE of the NGB FORM 34-1. Any "YES" answers to the questions (except 9 & 17) require a full explanation in SECTION V to the "YES" response. A current passing Fit Test will suffice for a "YES" response to question 17. FAILURE to provide this documentation will result in the application being returned without action
 - c. Application must be signed
2. Current & complete Report on Individual Personnel (RIP) printout from virtual MPF
3. Most recent copy of current and passing fitness assessment

4. Individual Medical Readiness (IMR) Status Report (<https://imr.afms.mil/imr>)
5. Resume
6. Most recent Officer/Enlisted Performance Reports (OPR's/EPRs)
7. Officers only: Must submit a conditional resignation of their commission that will be processed if selected
8. Applicants who are in a higher grade than the grade for this advertisement must provide a statement of understanding with the application stating you are willing to be voluntarily demoted without prejudice if selected, IAW AFI 36-2502, Paragraph 11.1.2.4.1.1.1.
 - a. If selected for this vacancy, voluntary demotion action must take place prior to being assessed to the AGR program or moved into the position

****All applications must be sent as one PDF file****

---There is a known issue that digital signatures are being removed from the NGB Form 34-1 once combined as one PDF. To avoid this, once you sign and save the NGB Form 34-1, go to Print, then select "Microsoft Print to PDF". Click Print. Use this copy of the form to combine into the required documents and send to HRO. Always verify the signature is present before you sent to HRO.

---If Virtual Military Personnel Flight (vMPF), Air Force Fitness Management System (AFFMS II), or Air Force Surgeon General Individual Medical Readiness Status (AFSG) (IMR) is down, please visit the Force Support Squadron, your Commander Support Staff, or Medical. They can provide you with a copy of your current RIP, current fitness score and/or a memorandum/AF Form 422 on (IMR) status.

Applications may be emailed to:

NG.OH.OHARNG.MBX.J1-HRO-APPS@MAIL.MIL

AND/OR

BETHANY.D.TRONAFARLER.CIV@MAIL.MIL

*NG.OH.OHARNG.MBX.J1-HRO-APPS@MAIL.MIL cannot accept encrypted emails.
Applications received after midnight on close date will be returned without action.*

Inquiries: Call or Email Miss Bethany Trona-Farler
Air AGR Manager, (614) 336-6000 Ext 2010
bethany.d.tronafarler.civ@mail.mil

The Adjutant General's Department
2825 West Dublin Granville Road
Columbus, OH 43235-2789

Recruiting and Retention

IAW FY21 ANG Incentive Program Operation Guidance dated 01 January 2021, newly hired permanent AGRs have different rules now regarding recoupment of bonuses. Effective immediately, members must visit their Recruiting and Retention office as soon as they are notified of selection to ensure no errors of recoupment of bonuses and incentives are made due to change of military status

Equal Opportunity

Fair and equitable treatment of all personnel, regardless of their employment status, is paramount. Traditional Airmen, military technicians, and AGR personnel must be given equal opportunity to be considered for AGR vacancies Application screening will be made without regard to race, religion, color, gender, or national origin. Selection will be made from those applicants determined best qualified in terms of experience, training and demonstrated performance ability