

Air Federal Employee Awards Submission Deadlines for FY21/22

| Quarter | Deadline to Submit Awards Board Results to HRO |
|---------|--|
| 4 | 3 September 2021 |
| 1 | 5 November 2021 |
| 2 | 4 February 2022 |
| 3 | 6 May 2022 |
| 4 | 1 August 2022 |

These deadlines are for the Wing Awards Board to complete their board meetings and submit the signed NGB 32s and supporting documents to HRO. HRO will not process award nominations sent to HRO after the deadline. Award nominations received after a quarterly deadline will be processed after the subsequent quarter's deadline. HRO encourages the Wing Awards Boards to schedule their board meetings to accommodate these deadlines.

The HRO Policy for Incentive Awards, #21-022, is on the HRO public webpage at the following link:

<https://hr.ong.ohio.gov/Technicians/Performance-Mgmt-Awards>

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