

**STATE OF OHIO
ADJUTANT GENERAL'S DEPARTMENT
2825 West Dublin Granville Road
Columbus, Ohio 43235-2789**

NGOH-HRZ

9 April 2020

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Ohio National Guard COVID-19 Spread-Mitigation Policy for the Federal Full-time Workforce (HRO Policy # 20-021)

1. References:

a. Ohio Department of Health, Amended Director's Stay at Home Order, dated 2 April 2020.

b. NGOH-TAG Memorandum, subject: Ohio National Guard COVID-19 Mission Command Guidance, dated 20 March 2020.

c. Fragmentary Order 01 to Operations Order 20-002J (Operation Steady Resolve) Ohio National Guard Telework Guidance and Work Schedule Policy for Federal Workforce Members and COVID-19 Guidance, dated 14 March 2020.

2. Applicability: This policy applies to all members of the Ohio National Guard (OHNG) full-time federal workforce: i.e. Title 32 Dual-Status Military Technicians (T32 MILTECHs), Title 5 National Guard Employees (T5 NGEs), and all military members performing active duty or Full-Time National Guard Duty (FTNGD), to include members ordered to Active Guard Reserve (AGR) duty or any other form of FTNGD (e.g. for Operational Support, Other Training Duty, the Counter-Drug program, etc.). All members employed and/or performing duties within the preceding federal workforce categories will, hereafter, be referred to collectively as the "workforce" and/or "workforce members." This policy does not apply to state employees of the Adjutant General's Department, whose work-schedule policies are covered in separate state-employee policy guidance.

3. Purpose: To provide Human Resources guidance to all OHNG commanders and supervisors, regarding the policies and procedures that the OHNG will employ, to adhere to the directives of reference 1a above; and to continue The Adjutant General's order to employ all practical means to mitigate the spread of COVID-19, to protect the force, and to preserve the OHNG's readiness to respond to the current emergency.

4. Policy: Until further notice, all OHNG commanders and supervisors will continue to employ the workforce-management tools—as outlined in references 1b and 1c above—in order to mitigate the spread of COVID-19, and to adhere to the directives and guidance

NGOH-HRZ

SUBJECT: Ohio National Guard COVID-19 Spread-Mitigation Policy for the Federal Full-time Workforce (HRO Policy # 20-021)

within reference 1a. The aforesaid workforce management tools include—but are not limited to—Telework, alternative work schedules, shift work, weather and safety leave, etc. Notwithstanding the fact that the directives in reference 1a are currently scheduled to expire on 1 May 2020, the OHNG will continue to employ the social-distancing and force-protection directives of 1b and 1c beyond that date and until otherwise directed by The Adjutant General in consultation with the State Surgeon.

5. This course of action is being employed with the knowledge that the Ohio National Guard remains an integral part of the State of Ohio's whole-of-government response to the COVID-19 pandemic—and to corresponding COVID-19 contingency plans currently under consideration. For that reason, we must take additional precautions to protect the force, to preserve readiness, and to ensure our Soldiers and Airmen are ready to respond to any mission the Ohio National Guard is called upon to execute.

6. POC for this matter is Col Joe Logan, at (614) 572-8710 or joseph.f.logan.mil@mail.mil; Mrs. Dana Mowery, at (614) 208-7254 or dana.a.mowery.civ@mail.mil; MAJ Daryl Scott, at (614) 336-7121 or daryl.g.scott.mil@mail.mil; or CW5 Lee Scott at (614) 336-7431 or lee.w.scott.mil@mail.mil.

FOR THE ADJUTANT GENERAL:

GREGORY J. BETTS
COL, AG, OHARNG
Director of Human Resources

DISTRIBUTION:
A, D