

Request for DCPDS AGR Record Actions

Instructions.

- (1) Indicate whether this request is for an Air or an Army AGR record.
- (2) Select the type(s) of actions you are requesting.
- (3) Complete the sections that correspond with the Actions Requested.
- (4) Sign the completed form and send it to the applicable distribution list:
 Air Requests: ng.oh.oharnng.list.j1-hro-air-staffing@army.mil
 Army Requests: ng.oh.oharnng.list.j1-hro-army-staffing@army.mil

Select one of the following:

| | |
|-----------------------------|------------------------------|
| Air Records Action Request: | Army Records Action Request: |
|-----------------------------|------------------------------|

Actions Requested (Select all that apply):

| | |
|---|---|
| <input type="checkbox"/> Build a New AGR Position Record | <input type="checkbox"/> Build a New AGR Person Record |
| <input type="checkbox"/> Reassign a Current AGR | <input type="checkbox"/> Other: |

New AGR Position Build Information

| Air Positions | Army Positions |
|--------------------|-------------------|
| 8-digit PAS Code: | UIC (Ex. W8BRAA): |
| MPCN: | MPCN: |
| AFSC (Ex. 3A071): | MTOE/TDA: |
| Grade (Ex. E5/O3): | Para/Line: |
| FAC: | AMSCO: |
| PEC: | MOS: |
| | Unit Name: |
| | Grade: |

New AGR Person Record Information

| | | | |
|------------|---------------------|--------------|---------|
| Last Name: | First Name: | Middle Name: | Gender: |
| DOB: | SSN: | Grade: | |
| PAS/UIC: | Unit of Assignment: | | |

Accession Information

| | |
|------------------|---------------------------------|
| Tour Start Date: | Position Title: |
| Tour End Date: | Position Sequence # (if known): |

Reassignment Information

| | |
|---------------------------------|------------|
| Effective Date of Reassignment: | AGR Name: |
| New Tour End Date: | |
| New Sequence # (if known): | |
| New Unit: | New Title: |

Name/Rank of Requestor:

Signature:

