

## Federal Employee Appointment Dates for FY22

The Human Resources Office hires new federal employees only on the start of a federal employee pay period. The first day of work is normally the day after the start of a federal employee pay period. The only exception is when the first workday of a federal employee pay period is a federal holiday. The deadline to submit requests to hire new federal employees is the last workday of the first week of the pay period prior to the pay period in which the supervisor requests to start the new federal employee.

| Pay Period | Effective Date of Hire                                  | First Day of Work | Deadline to Submit Requests to HRO | First Day of Work Delayed Due to: |
|------------|---------------------------------------------------------|-------------------|------------------------------------|-----------------------------------|
| 22         | 10 Oct 2021                                             | 12 Oct 2021       | 1 Oct 2021                         | Columbus Day                      |
| 23         | 24 Oct 2021                                             | 25 Oct 2021       | 15 Oct 2021                        |                                   |
| 24         | 7 Nov 2021                                              | 8 Nov 2021        | 29 Oct 2021                        |                                   |
| 25         | 21 Nov 2021                                             | 22 Nov 2021       | 12 Nov 2021                        |                                   |
| 26         | 5 Dec 2021                                              | 6 Dec 2021        | 26 Nov 2021                        |                                   |
| 1          | 19 Dec 2021                                             | 20 Dec 2021       | 10 Dec 2021                        |                                   |
| 2          | <b>No New Hires – Christmas and New Year’s Holidays</b> |                   |                                    |                                   |
| 3          | 16 Jan 2022                                             | 18 Jan 2022       | 7 Jan 2022                         | MLK Day                           |
| 4          | 30 Jan 2022                                             | 31 Jan 2022       | 21 Jan 2022                        |                                   |
| 5          | 13 Feb 2022                                             | 14 Feb 2022       | 4 Feb 2022                         |                                   |
| 6          | 27 Feb 2022                                             | 28 Feb 2022       | 18 Feb 2022                        |                                   |
| 7          | 13 Mar 2022                                             | 14 Mar 2022       | 4 Mar 2022                         |                                   |
| 8          | 27 Mar 2022                                             | 28 Mar 2022       | 18 Mar 2022                        |                                   |
| 9          | 10 Apr 2022                                             | 11 Apr 2022       | 1 Apr 2022                         |                                   |
| 10         | 24 Apr 2022                                             | 25 Apr 2022       | 15 Apr 2022                        |                                   |
| 11         | 8 May 2022                                              | 9 May 2022        | 29 Apr 2022                        |                                   |
| 12         | 22 May 2022                                             | 23 May 2022       | 13 May 2022                        |                                   |
| 13         | 5 Jun 2022                                              | 6 Jun 2022        | 27 May 2022                        |                                   |
| 14         | 19 Jun 2022                                             | 21 Jun 2022       | 10 Jun 2022                        | Juneteenth                        |
| 15         | 3 Jul 2022                                              | 5 Jul 2022        | 24 Jun 2022                        | Independence Day                  |
| 16         | 17 Jul 2022                                             | 18 Jul 2022       | 8 Jul 2022                         |                                   |
| 17         | 31 Jul 2022                                             | 1 Aug 2022        | 22 Jul 2022                        |                                   |
| 18         | 14 Aug 2022                                             | 15 Aug 2022       | 5 Aug 2022                         |                                   |
| 19         | 28 Aug 2022                                             | 29 Aug 2022       | 19 Aug 2022                        |                                   |
| 20         | 11 Sep 2022                                             | 12 Sep 2022       | 2 Sep 2022                         |                                   |
| 21         | 25 Sep 2022                                             | 26 Sep 2022       | 16 Sep 2022                        |                                   |